

Section 4(1)(b) Sub Section (iv)
Norms set for the discharge of functions

S.No	Functions/service	Norms/standards of performance set	Time frame	Reference document prescribing the norms (Citizen's charter service charter etc)
1	Blood Bank Services		The Blood Bank conducted camps and collect Blood samples. And Blood is issued to patients in stipulated time.	Standard Operating Procedure authenticated by the section head
2	Diagnostic services		Minimum time diagnostic report will be issued in the same day.	Standard Operating Procedure authenticated by the section head
3	Water analysis service		For Bacteriological Test report will be issued in five days Physiochemical test in 7 days.	WHO, Manuals for testing procedure
4	HIV Screening center		Diagnostic report will be issued in the same day	Standard Operating Procedure authenticated by the section head
5	International Vaccination center		Presently training in Immuno Hematology organised by APSACS	WHO
6	Immunization services		Diagnostic report will be issued in the same day	Director General Health services New delhi
7	Anti Rabies Clinic		Diagnostic report will be issued in the same day	Pharmacopea
8	Food Labs		As per FSSA Act 2006 report are issued within 14 days from the date of receipt of sample, can also issued beyond 14 days with reasons to be recorded after issue of 14 days.	FSSA ACT 2006
9	Enforcement of Prevention of Food Adulteration Act		As per FSSA Act 2006 .	Act 1954 and Rules 1955 as FSSA ACT 2006
10	Tranings		Presently training in Immuno Hematology organised by APSACS / TSACS is not being conducted at our Institute.	
11	Bsc MLT		This is a 3 years course conducted by University of Health Sciences. From the year 2016-2017 IPM College of MLT is affiliated to KNR University of Health Sciences Warangal.	University of Health Sciences
12	CCBT & DMLT		There are no admissions from past few years.	Paramedical Board
13	Biological standardisation and quality control		Test report will be issued in four working days from the sample received.	Indian Pharmacopea and British Pharmacopea and NACO guide lines
14	Epidemic Cell		Test report will be issued in four working days from the sample received.	Integrated disease surveillance programm and SOP's
15	Influenza-A(H1N1) (Swine flu)		Test report will be issued in twenty four hours from the sample received.	Standard Operating Procedure authenticated by the section head